

Paramus Board of Health
Agenda
January 25th 2021

Old Business Portion of Meeting

Roll Call
Public Meetings Act
Reading of Agenda
Approval of Minutes – Regular Meeting of December 21st
Correspondence
Staff Reports – Health Officer’s Report for December 2020
Committee Reports
Meeting Open to the Public
Old Business
Adjournment

Reorganization and New Business Portion of Meeting

Roll Call
Public Meeting Act
Reading of Agenda
Election of President of the Board
Election of Vice President of the Board
Appointment of Board Secretary
Staff Appointments
Committee Assignments
Resolution Setting Regular Meeting Dates for 2021
Correspondence
Meeting open to the Public
New Business-

1. Resolution No. 21-1-6– Approval of Payments
2. Resolution No. 21-1-7 – Approval of Rabies Immunization Clinic to be held on Thursday May 6th.
3. Resolution No. 21-1- 8 Agreement between Borough of Paramus and Holy Name Hospital for Occupational Health Services.
4. Resolution No. 21-1-9 Agreement between Borough of Paramus and Valley Hospital for Health Education Services
5. Resolution No. 20-1-10 Approval to approve 2021 operating budget

Licenses and Permits
Adjournment

Meeting of January 25th 2021
Reorganization and New Business Portion of Meeting

Mrs. Migliaccio, Secretary of the Board, calls the meeting to order for the purpose of reorganizing.

ROLL CALL

PUBLIC MEETINGS ACT

In accordance with the Open Public Meetings Act, adequate notice of this meeting has been provided by mail to THE RECORD and filed with the Borough Clerk on January 2nd 2021.

AGENDA

Reading of Agenda by Secretary, Judith Migliaccio

ELECTION OF OFFICERS

Resolution No. 21-1-1 Re: President

The Secretary calls for nominations for President of the Board for 2021.

NOMINATIONS:

Seconded by:

There being no other nominations, I as Secretary cast one vote for _____
as President

Roll Call Vote:

Resolution No. 21-1-2 Re: Vice President

The Secretary calls for nominations for Vice President of the Board for 2021.

NOMINATIONS:

Seconded by:

There being no other nominations, I as Secretary cast one vote for _____
As Vice President

Roll Call Vote:

Following the elections the chair is turned over to the new President.

Resolution No. 21-1-3 Re: Appointment of Secretary

The Board President appoints Mrs. Migliaccio as Secretary of the Board for 2021 asks for Board confirmation.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 21-1-4- Staff Appointments

The President makes the following staff appointments for 2021.

Janice Fraioli, Supervising Public Health Nurse
Irene Brown, Public Health Nurse
Diane Longo, Secretary to the Health Officer, Alternate Deputy Registrar
Deborah Druskin, Clerk typist, Deputy Registrar
Clare Pigoncelli, Senior Clerk typist, Alternate Deputy Registrar
Jennifer Schnitzer, Registered Environmental Health Specialist
Kam Lam, Registered Environmental Health Specialist

Holding tenured positions are:

Judith Migliaccio, Health Officer/Director
Ralph Grotheer, Senior Registered Environmental Health Specialist

Moved by:

Seconded by:

Roll Call Vote:

COMMITTEE ASSIGNMENTS

The President assigns committee responsibilities at this time (or may postpone same until next meeting).

Resolution No. 21-1-5- Setting of Regular Meeting Dates

WHEREAS, Section 4b of the OPEN PUBLIC MEETINGS ACT, Chapter 231, P.L. 1975, requires that adequate notice of the schedule of meetings of this body be submitted to the newspapers for publication, be posted in a public place, and filed with the clerk of the Borough, within seven days following the Re-organization meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Borough of Paramus, County of Bergen, State of New Jersey, that the attached list of meetings be and hereby is adopted as the meeting schedule of this Board of the year 2021.

Moved by:

Seconded by:

Roll Call Vote:

CORRESPONDENCE

MEETING OPEN TO THE PUBLIC

NEW BUSINESS

Resolution No. 21-1-6 – Approval of Payments

BE IT RESOLVED by the Board of Health of the Board of Health of the Borough of Paramus that the Health Officer be empowered to authorize payment of all invoices and pay orders that are:

- a. Covered by Ordinance;
- b. Expenditures authorized by the Board by resolution;
- c. Expenditures other than capital equipment and travel and convention costs covered by the annual budget after its acceptance by the Board, and all expenditures that do not exceed \$400.00;
- d. Costs for attendance by staff members at conferences, seminars and conventions that have been authorized by the Board.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 21-1-7 – Rabies Immunization Program

BE IT RESOLVED by the Board of Health of the Borough of Paramus that the Health Officer by authorized to hold the Rabies Immunization Program on May 6th 2020.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 21-1-8 Agreement between Borough of Paramus and Holy Name Hospital for Occupational Health Services.

WHEREAS; the Memo of Understanding between the Borough of Paramus and Holy Name Medical Center Occupational Health services for calendar year 2020.

WHEREAS; Holy Name will administer and proved the following services for the Borough of Paramus in preparation for its compliance with the Department of Transportation Drug testing standard. OHS will provide services and implement the drug testing program upon receipt of signed memorandum of understanding.

NOW, THEREFORE, IT IS HEREBY AGREED TO BETWEEN the Borough of Paramus and Holy Name Medical Center for services including DOE Drug Screen/GC/MS Confirmation, Evident Breath Testing, MRO Services, Employee Recordkeeping, Collection materials, NIDA Approved Laboratory, Certified Breath Alcohol Technicians, Computer generated random selection, 5 year storage and documentation of positive testing.

Holy Name will provide review of test results by a Medical Review Officer who is contracted or employed by Holy Name

Holy Name will conduct drug and alcohol testing and establish selection protocols to include the following types of testing: pre-placement, random, reasonable suspicion, return to duty, post-accident and follow up;

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 21-1-9 Agreement between Borough of Paramus and Valley Hospital for Health Education Services.

WHEREAS; the Memo of Understanding between the Borough of Paramus and Valley Hospital Medical for Health Education Services for calendar year 2021.

Moved by:

Seconded by:

Roll Call Vote

Resolution No. 21-1-10 Approval of 2020 Operating Budget

BE IT RESOLVED by the Board of Health of the Borough of Paramus, County of Bergen, State of New Jersey, that the 2020 Board of Health operating Budget be approved, and

BE IT FURTHER RESOLVED that the secretary be authorized to submit the budget to the Borough Administrator, the CFO, and the Mayor and Council for approval.

Moved by:

Seconded by:

Roll call Vote: