Paramus Board of Health
Agenda
January 27th 2020

Old Business Portion of Meeting

Roll Call
Public Meetings Act
Reading of Agenda
Approval of Minutes – Regular Meeting of November 18th 2019-No Meeting
Correspondence
Staff Reports – Health Officer’s Report for December 2019-
Committee Reports
Meeting Open to the Public
Old Business
Adjournment

Reorganization and New Business Portion of Meeting

Roll Call
Public Meeting Act
Reading of Agenda
Election of President of the Board
Election of Vice President of the Board
Appointment of Board Secretary
Staff Appointments
Committee Assignments
Resolution Setting Regular Meeting Dates for 2020
Correspondence
Meeting open to the Public
New Business-
1. Resolution No. 20-1-6– Approval of Payments
2. Resolution No. 20-1-7 – Approval of Rabies Immunization Clinic to be held on Thursday May 7th.
3. Resolution No. 20-1-8 –Approval of MOU with Bergen County Department of Health Services for childhood lead exposure prevention project.
4. Resolution No. 20-1-9 –Agreement for Paramus and Teaneck to provide temporary Health Officer Coverage.
5. Resolution No. 20-1-10 Agreement between Borough of Paramus and Holy Name Hospital for Occupational Health Services.
6. Resolution No. 20-1-11 Approval to approve 2020 operating budget
7. Discussion of Valley Hospital project- A Paramus collaborative- A needs assessment for the Borough of Paramus by professional consultant

Licenses and Permits
Adjournment
Mrs. Migliaccio, Secretary of the Board, calls the meeting to order for the purpose of reorganizing.

ROLL CALL

PUBLIC MEETINGS ACT

In accordance with the Open Public Meetings Act, adequate notice of this meeting has been provided by mail to THE RECORD and filed with the Borough Clerk on January 2nd 2020.

AGENDA

Reading of Agenda by Secretary, Judith Migliaccio

ELECTION OF OFFICERS

Resolution No. 20-1-1 Re: President

The Secretary calls for nominations for President of the Board for 2020.

   NOMINATIONS:

   Seconded by:

   There being no other nominations, I as Secretary cast one vote for __________
   as President

   Roll Call Vote:

Resolution No. 20-1-2 Re: Vice President

The Secretary calls for nominations for Vice President of the Board for 2020.

   NOMINATIONS:

   Seconded by:

   There being no other nominations, I as Secretary cast one vote for __________
   As Vice President

   Roll Call Vote:

Following the elections the chair is turned over to the new President.

Resolution No. 20-1-3 Re: Appointment of Secretary

The Board President appoints Mrs. Migliaccio as Secretary of the Board for 2020 asks for Board confirmation.
Resolution No. 20-1-4- Staff Appointments

The President makes the following staff appointments for 2020.

- Janice Fraioli, Supervising Public Health Nurse
- Irene Brown, Public Health Nurse
- Diane Longo, Secretary to the Health Officer, Alternate Deputy Registrar
- Deborah Druskin, Clerk typist, Deputy Registrar
- Clare Pigoncelli, Senior Clerk typist, Alternate Deputy Registrar
- Jennifer Schnitzer, Registered Environmental Health Specialist
- Kam Lam, Registered Environmental Health Specialist

Holding tenured positions are:

- Judith Migliaccio, Health Officer/Director
- Ralph Grotheer, Senior Registered Environmental Health Specialist

COMMITTEE ASSIGNMENTS

The President assigns committee responsibilities at this time (or may postpone same until next meeting).

Resolution No. 20-1-5- Setting of Regular Meeting Dates

WHEREAS, Section 4b of the OPEN PUBLIC MEETINGS ACT, Chapter 231, P.L. 1975, requires that adequate notice of the schedule of meetings of this body be submitted to the newspapers for publication, be posted in a public place, and filed with the clerk of the Borough, within seven days following the Re-organization meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Borough of Paramus, County of Bergen, State of New Jersey, that the attached list of meetings be and hereby is adopted as the meeting schedule of this Board of the year 2020.
NEW BUSINESS

Resolution No. 20-1-6 – Approval of Payments

BE IT RESOLVED by the Board of Health of the Borough of Paramus that the Health Officer be empowered to authorize payment of all invoices and pay orders that are:

a. Covered by Ordinance;
b. Expenditures authorized by the Board by resolution;
c. Expenditures other than capital equipment and travel and convention costs covered by the annual budget after its acceptance by the Board, and all expenditures that do not exceed $400.00;
d. Costs for attendance by staff members at conferences, seminars and conventions that have been authorized by the Board.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 20-1-7 – Rabies Immunization Program

BE IT RESOLVED by the Board of Health of the Borough of Paramus that the Health Officer by authorized to hold the Rabies Immunization Program on May 7th 2020.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 20-1-8-MOU for Childhood Lead Exposure Prevention Project

WHEREAS, the Bergen County Department of Health Services (BCDHS) serves as a lead agency for the Childhood Lead Exposure Prevention Project (CLEP) to provide count-wide lead case management and environmental interventions; and

WHEREAS, the New Jersey Department of Health (NJDOH) provides grant monies to BCDHS as part of CLEP to conduct activities in accordance with N.J.A.C. 8:51 and N.J.A.C 8:51A; and
WHEREAS, the goal of CLEP is to conduct lead screening, case management, and environmental screenings to children less than 6 years of age at child health conferences in accordance with N.J.A.C 8:51A and

WHEREAS, the BCDHS agrees to provide lead case management services such as conducting home visits, provide education, both written and verbal, and counseling about the effects of elevated blood lead levels and its prevention and other risk reduction measures, refer to community resources, complete case management assessments, follow up with blood lead re-testing, educate on lead hazards, and other activities in accordance with N.J.A.C 8:51. Provide environmental intervention activities such as identify lead hazards in the child’s environment, order of abatement or interim controls, conduct a hazard assessment, limited hazard assessment, educate the family, and other activities in accordance with N.J.A.C 8:51. Use LeadTrax for lead case management and environmental intervention activities documentation. Perform quarterly quality assurance audits in LeadTrax. Educate health care providers on age-appropriate and risk-based screening. Share lead case data and provide reports as requested to the Borough of Paramus, and,

NOW, THEREFORE, in consideration of the promises, and of the covenants, terms and conditions hereinafter set forth, the parties agree to a collaborative approach to lead case management and environmental interventions within Bergen County for a term that shall commence on January 1st, 2020 and shall continue in accordance with the terms and conditions of this agreement, terminating on June 30th, 2020.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 20-1-9 Agreement between Borough of Paramus and the Township of Teaneck for Temporary Health Officer Coverage in the case of extended leave, illness or absence.

BE IT RESOLVED by the Board of Health of the Borough of Paramus that this agreement made by and between the Borough of Paramus, 1 Jockish Square, Paramus NJ and the Township of Teaneck, 818 Teaneck Road, Teaneck, NJ, hereinafter referred to as “Paramus and Teaneck”.

WHEREAS, The Borough of Paramus maintains a health department which is administered by a full-time, New Jersey State Licensed Health Officer, in compliance with N.J.A.C. 8:52 et seq., known as the “Public Health Practice Standards of Performance for Local Boards of Health in New Jersey”; and

WHEREAS, The Township of Teaneck maintains a health department which is administered by a full-time, New Jersey State Licensed Health Officer, in compliance with N.J.A.C. 8:52 et seq., known as the “Public Health Practice Standards of Performance for Local Boards of Health in New Jersey”; and

WHEREAS, on certain occasions and in certain circumstances, when the administering health officer for either Paramus or Teaneck may not be available, whether due to extended leave, illness or absence from his/her jurisdiction, and the health officer from the neighboring jurisdiction would be available to provide interim health officer coverage; and
WHEREAS, the “Interlocal Services Act”, N.J.S.A. 40:8A-1 et seq. does permit municipalities within New Jersey to enter into contract and/or other mutual aid agreement for the provision, within its jurisdiction, for services which any party agrees to, is empowered to provide such within its jurisdiction; and

NOW, THEREFORE, IT IS HEREBY AGREED TO BETWEEN the Borough of Paramus and the Township of Teaneck, as stated and as follows:

1. For the period of time continuing, until either party engaged in this agreement, wishes to discontinue or suspend the agreement, commencing from the time this agreement is signed by both parties, by their respective health officers or other appropriate representative to their municipality, to provide covering health officer services at the time when the other health officer will be unavailable.

2. If either party engaged in this agreement wish to suspend the agreement, they must send written Notice of Intent to suspend such services, to the other party and provide a period of 30 calendar days from the issuance of the Notice of Intent to suspend before this Interlocal Agreement will be suspended.

3. This agreement only addresses health officer coverage between the municipalities of Paramus and Teaneck and any other municipalities that may be covered by the respective party in the agreement, for all other activities, with their own existing staff.

4. The time period for the health officer coverage for the other municipality identified in this agreement shall not exceed (2) weeks of service coverage.

5. The municipalities of Paramus and Teaneck respectively agree to indemnify and hold harmless each other from any and all claims arising out of services performed and rendered by the covering health officer

The following representatives are duly authorized to accept such agreement on behalf of the municipalities of Paramus and Teaneck, for health officer coverage, as identified in the agreement, in accordance with the “Public Health Practice Standards of Performance for Local Boards of Health in New Jersey” and the “Interlocal Services Act”:

By signing this Agreement, said Agreement for Health Officer Coverage is now in effect as of, December 23rd, 2019

Judith Migliaccio

Judith Migliaccio, Health Officer
Authorized Health Officer, Borough of Paramus

Ken Katter

Ken Katter, Health Officer
Authorized Health Officer, Township of Teaneck

Moved by:

Seconded by:

Roll Call Vote:
Resolution No. 20-1-10 Agreement between Borough of Paramus and Holy Name Hospital for Occupational Health Services.

WHEREAS; the Memo of Understanding between the Borough of Paramus and Holy Name Medical Center Occupational Health services for calendar year 2020.

WHEREAS; Holy Name will administer and proved the following services for the Borough of Paramus in preparation for its compliance with the Department of Transportation Drug testing standard. OHS will provide services and implement the drug testing program upon receipt of signed memorandum of understanding.

NOW, THEREFORE, IT IS HEREBY AGREED TO BETWEEN the Borough of Paramus and Holy Name Medical Center for services including DOE Drug Screen/GC/MS Confirmation, Evident Breath Testing, MRO Services, Employee Recordkeeping, Collection materials, NIDA Approved Laboratory, Certified Breath Alcohol Technicians, Computer generated random selection, 5 year storage and documentation of positive testing.

Holy Name will provide review of test results by a Medical Review Officer who is contracted or employed by Holy Name

Holy Name will conduct drug and alcohol testing and establish selection protocols to include the following types of testing: pre-placement, random, reasonable suspicion, return to duty, post-accident and follow up;

Moved by:
Seconded by:
Roll Call Vote:

Resolution No. 20-1-11 Approval of 2020 Operating Budget

BE IT RESOLVED by the Board of Health of the Borough of Paramus, County of Bergen, State of New Jersey, that the 2020 Board of Health operating Budget be approved, and

BE IT FURTHER RESOLVED that the secretary be authorized to submit the budget to the Borough Administrator, the CFO, and the Mayor and Council for approval.

Moved by:
Seconded by:
Roll call Vote: