

# PARAMUS MUNICIPAL POOL COMMISSION

BOROUGH OF PARAMUS  
JOCKISH SQUARE  
PARAMUS, NEW JERSEY 07652

Christopher DiPiazza  
MAYOR

Suzanne Frankland  
CHAIRPERSON

Date: Thursday, January 26, 2023  
Place: Paramus Municipal Pool  
Zoom:

- I. Meeting Called to Order by Suzanne at 7:00 pm
- II. Pledge of Allegiance
- III. Roll Call

Angel England	Present
Todd DeMatteo	Absent
Vanessa Cauwels	Present
Suzanne Frankland	Present
Lisa Cassesa	Present
Matthew White	Present
Sally Locicero	Present
Ace Antonio, Council Liaison	Present
Stephen Trocolar, Pool Manger	Present
Hector Olmo, Borough Administrator	Present
Hassan Brown, Superintendent of Public Works	Present

- IV. Approval of the Minutes January 12
  - Motion to Approve: Commissioner Cauwels
  - Second: Commissioner Locicero
  - All in favor: Unanimous

- V. Meeting Open to the Public at 7:01 pm
  - a. Erin Miller and Ken O'Reilly with Scarlet Swim Team
    - i. Looking for a new home base facility to rent since Washington Township has closed.
    - ii. Looking for hours to practice in the mornings before pool opens to the public through the entire summer; Monday to Sundays. Pre-season in the afternoons.
    - iii. They want to find a facility that they can have a long-term relationship with.
    - iv. They look to give back to the facility they are renting; in Washington Township that included purchasing a heater for the pool, lighting, pool blankets.
  - b. Michelle Limbacher
    - i. Looking to use the facility (pool and parking lot) for the Tri-Athlon.
    - ii. Looking at June 4<sup>th</sup> with a rain date of June 11.
    - iii. Event would be before we open to the public.
    - iv. This is for a fundraiser with the Paramus High School.

- VI. Meeting Closed to the Public at 7:20 pm
- VII. Correspondence

- a. YMCA Pool Request
  - i. May 30 & 31 4:30 PM to 6:30 PM
  - ii. June 1 to June 24 Monday to Friday 4:30 PM to 6:30 PM and Saturdays 5:30 AM to 8:30 AM
  - iii. June 26 to August 4 Monday to Saturday 5:30 AM to 8:30 AM
  - iv. Total rental agreement 155 hours.
    - 1. Commission is still discussing and will be on “old business” on the February 9<sup>th</sup> meeting.
- b. Scarlet Swim Team Request
  - i. Morning swim practices
    - 1. Commission is still discussing and will be on “old business” on the February 9<sup>th</sup> meeting.
- c. Paramus United Soccer Request
  - i. Book a date in mid-June
    - 1. Commission approved request. Needs a date and possible rain date, insurance and which pools they are requesting. Playground would be closed. Security deposit is \$250. 1 chaperone per 10 children would be required. Time would be 7-9 PM.
- d. Emerson High School
  - i. Pool Party for Seniors; looking at June 21 10 AM to 2 PM
  - ii. 80 Students
    - 1. Pool Commission approved request. \$1500, insurance certification required. Security Deposit of \$250. Minimum of 8 chaperones.
- e. Eastbrook Middle School
  - i. June 2
  - ii. 150 students
  - iii. Looking for additional information on: timing of event, food costs or can they cater, how many chaperones required.
    - 1. Commission has approved request. Timing is usually 10-2; food would be brought in, not handled in house’ Board of Ed would set the required number of chaperones. Need to get the cost of staff and let them know.
- f. Paramus High School
  - i. June 19
    - 1. Commission has approved Paramus High School request.

## VIII. Committee Reports

- a. Buildings & Grounds
  - i. Painting RFP
    - 1. Look into a commercial pool liner cost vs. painting.
  - ii. Summer/Winterization RFP
  - iii. Janitorial RFP
    - 1. It would cut costs to have staff preform cleaning duties rather than hiring an outside company.

- 2. Could hire a company a deep clean X amount of times if preferred. This would not need to go to bid as it would be under the bid threshold.
        - 3. We can go to bid for the full scope of work. Just because we go to bid does not mean we have to accept them.
      - iv. Pump Replacement RFP
        - v. Looking into motion sensor lighting ( 2 over the pavilion facing pool and 2 facing the playground) along with a camera over the manger office.
    - b. Snack Bar
      - i. RFP
    - c. Entertainment & Activities
    - d. Personnel
    - e. Web
- IX. Budget
  - a. Budget Committee should be added back in.
    - i. Suzanne will work on this. Matt has also volunteered to help on this committee.
    - ii. Pool is a Utility which means it should be self-sufficient.
    - iii. Membership fees should cover the cost of operating. All other revenue is profit.
- X. Old Business
  - a. Pike Dive Academy Contract
- XI. New Business
  - a. 2023 Membership Rates
    - i. Need to factor in cost of salary (increases).
    - ii.
  - b. 2023 Rental Fees per Hour
  - c. Filter Room
    - i. Received a design proposal.
    - ii. Hector will speak with WPA if we need to receive bids.
    - iii. Once the engineer is hired they can give us an estimated cost for the replacement while doing the design. This will help shorten the time between getting the design and going to bid for the replacement.
    - iv. We can make a note that we would like to leave the option to add a heater later on.
    - v. They would let us know what does or would not need to be replaced. The estimated design plan is for all 3 pools; kiddie pool might or might not need to be addressed.
    - vi. We are already bonded for the cost of the engineering design.
- XII. Payment of the Bills
- XIII. Adjournment
  - Motion: Commissioner Cassessa
  - Second: Commissioner Cauwels
  - All in Favor: Unanimous

Meeting adjourned at 8:48 pm.