

MINUTES OF THE REGULAR MEETING OF THE BOARD OF HEALTH of the Borough of Paramus held on January 28, 2019 at the Paramus Borough Hall.

Meeting was called to order at 7:52 pm by President Nazziola.

**ROLL CALL**

Present: Dr. Nazziola, Dr. Ahmed, Mr. Javed, Dr. Diamantis Kyriakakis

Absent: Ms. Uzzi, Mr. Verile

Also Present: Mrs. Migliaccio, Council Liaison MarieElena Bellinger

**PUBLIC MEETINGS ACT**

In accordance with the Public Meetings Act, adequate notice of this meeting has been provided by mail to THE RECORD and filed with the Borough Clerk on January 2, 2019.

**AGENDA**

Reading of the Agenda by Secretary, Judith Migliaccio.

**APPROVAL OF MINUTES**

Moved by Mr. Javed and seconded by Dr. Ahmed that the Minutes of the meeting of December 17, 2018 be approved as circulated.

Motion was approved.

**CORRESPONDENCE**

Dr. Nazziola asked for comments on the correspondence for December 2018:

Press sent out with BOH meeting dates for 2019.

Press also sent out with free screening dates for diabetes and hypertension in January.

Copy of letter from Mrs. Migliaccio to Bergen County CHIP supporting the New Bridge Medical Center's (NBMC) application to the Division of Mental Health and Addiction Services (DMHAS) for the Community Peer Recovery Center.

Welcome letter to new Board member, Dr. Diamantis Kyriakakis with information regarding being a Board of Health member.

Letter from the State to all NJ Local Health Departments and Public Health Nurses with winning posters done by students grades 5-8 and 9-12 depicting the importance of preteen/teen vaccinations.

An example of a returned Marriage License from the State due to the 72 hour waiting period having lapsed.

Letter from SUEZ concerning elevated levels of lead in the drinking water in some homes in Bergen and Hudson counties.

Moved by Dr. Ahmed and seconded by Mr. Javed that the correspondence be approved as submitted.

Motion was approved.

### **STAFF REPORTS**

Dr. Nazziola asked for discussion on the Health Officer's report for December.

Mrs. Migliaccio briefly reviewed the staff report stating that the nurses continue with immunizations, telephone counseling and conferencing and school audits. Unfortunately, our Child Health Program to immunize children has been discontinued due to lack of participation.

Communicable disease investigations continue with referrals as necessary.

Nurses received phone call from a nurse in a private school requesting permission for our office to administer Mantoux test to new employees.

Follow-up with an employee who had a possible Bloodborne Pathogen Exposure.

Consulted with a director of a child care center who had a few students out with respiratory symptoms. Advised cleaning procedures, hygiene and hand washing.

Confirm Blood Pressure screening at the main library for March 25<sup>th</sup> 2019

Flu Shots:     3 employees  
                  2 employee family  
                  1 resident  
                  1 school employee

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Total: 7

Flyers on a variety of health related topics were displayed throughout Borough Hall and sent to the Library, Senior Center and Recreation to be displayed.

Phone calls were made throughout December to pre-school and childcare centers in Paramus to schedule annual student record immunization audit.

Sent e-mails to all Day Care/Nursery schools reminding them that all eligible students need to have their flu shots by 1/1/19 or they will not be able to attend school/day care.

Conference call conducted by NJDOH with ICN nurse, Director of Nursing, CEO and medical director of the Veterans Home, NJDOH staff, Diana Lucas, epidemiologist, Lisa McHugh, NJDOH, communicable disease service and Dr. Lipshitz regarding the flu outbreak.

Updated ILI surveillance form sent to participating public schools.

E-mails were sent to public school nurses notifying them that representatives of social services will be available the first Tuesday of each month to provide information, answer questions and help individuals fill out forms to apply for programs.

An employee stated that he was feeling ill, public health nurses took blood pressure, pulse, blood sugar and temperature, employee was taken to ER.

A call was received by a school nurse seeking guidance regarding a twelve year student with possible case of shigellosis. Counseling was given and case was referred to the municipality where the student resides.

State Department of weights and measures came to the office to check on the scales.

A flu outbreak was reported by the infection control nurse for a Senior residence in Paramus. The State ordered sections of the home to be closed. Outbreak is ongoing.

### **HEALTH EDUCATION**

Planning meetings held for seventh annual Weight Loss Challenge- kick-off date March 7<sup>th</sup> 2019.

Valley Health sponsored the following programs:

Blood Pressure Screening	Bright View in Paramus	38 residents in attendance
Be kind to your neighbors	Bright View in Paramus	20 residents in attendance
Body Fat Analysis	Paramus Shop-Rite	20 participants in attendance

Bergen County Board of Social Services is partnering with the Borough of Paramus and will be conducting monthly visits to the Borough in the caucus room. Representatives will be available to provide information, answer questions and assist all individuals, families and seniors interested in applying for food stamps, NJ Family Care, Medicaid and general assistance.

Paramus Board of Health has collaborated with new partner, the Fusion Community Center and will be conducting a Health Fair on January 5<sup>th</sup> at their location on Pascack Road.

### **ENVIRONMENTAL**

The inspectors for December had 39 food establishment inspections and went out on 18 complaints.

There was also an emergency call on December 12<sup>th</sup> where Mr. Grotheer and Mrs. Migliaccio responded to odor emitting from the food court at the GSP. Mr. Grotheer observed a chemical discharge as a result of an employee mixing chemicals while cleaning the restrooms. EMT and Haz Mat were also on site while the mall closed and was reopened the next day.

Also the Police dispatched Inspector Grotheer for a grease fire at Wendy's on Route 4, which was re-opened later that day.

Animal Control had 9 calls for the Month with 8 animals handled and 7 dead animals collected for disposal.

The Deputy Registrar's report for December disclosed a total of \$265,390.46 for the year for all vital statistics, including food licensing, dog licensing, vending, swimming pools, pet shops, e-cigarettes and beauty salons.

Moved by: Mr. Javed

Seconded by: Dr. Ahmed

Motion was approved.

## **COMMITTEE REPORTS**

The President postpones assigning members to the Committees until the next meeting.

## **MEETING OPEN TO THE PUBLIC**

Dr. Nazziola opened the meeting to the public.

At this time, since no one wished to be heard, the meeting was closed to the public.

## **OLD BUSINESS**

A discussion on the legalization of marijuana in New Jersey will continue at the next meeting when all Board members are present.

## **ADJOURNMENT**

There being no other business to be brought before the Board, upon motion by Dr. Ahmed and seconded by Mr. Javed and carried unanimously, the meeting was adjourned at 8:05 pm.

Respectfully submitted,

Judith Migliaccio  
Secretary

Meeting of January 28<sup>th</sup>, 2019

**REORGANIZATION AND NEW BUSINESS PORTION OF MEETING**

Meeting was called to order at 8:06 pm by Mrs. Migliaccio, the Board Secretary, for the purpose of reorganizing.

**ROLL CALL**

Present: Dr. Nazziola, Dr. Ahmed, Mr. Javed, Dr. Kyriakakis

Absent: Ms. Uzzi

Also Present: Mrs. Migliaccio, Council Liaison Bellinger,

**PUBLIC MEETINGS ACT**

In accordance with the Public Meetings Act, adequate notice of this meeting has been provided by mail to THE RECORD and filed with the Borough Clerk on January 2, 2019.

**AGENDA**

Reading of the Agenda by Secretary, Judith Migliaccio.

**ELECTION OF OFFICERS**

**Resolution No. 19-1-1 Re: President**

Mrs. Migliaccio, Secretary, called for nominations for President of the Board for 2019.

NOMINATIONS: Dr. Ahmed nominated Dr. Eric Nazziola for President.

Seconded by: Mr. Javed

There being no other nominations, Mrs. Migliaccio as Secretary cast one vote for Dr. Nazziola as President.

Roll Call Vote: Dr. Nazziola, Yes; Dr. Ahmed, Yes; Mr. Javed, Yes; Dr. Kyriakakis, Yes.

Nomination was approved.

**Resolution No. 19-1-2 Re: Vice President**

Mrs. Migliaccio, Secretary, called for nominations for Vice President of the Board for 2019.

NOMINATIONS: Dr. Ahmed nominated Mr. Javed for Vice President.

Seconded by: Dr. Kyriakakis

There being no other nominations, Mrs. Migliaccio as Secretary cast one vote for Mr. Javed as Vice President.

Roll Call Vote: Dr. Nazziola, Yes; Dr. Ahmed, Yes; Mr. Javed, Yes; Dr. Kyriakakis, Yes.

Nomination was approved.

At this time, Mrs. Migliaccio turned the meeting over to President Nazziola.

**Resolution No. 19-1-3 Appointment of Secretary**

The President appointed Mrs. Judith Migliaccio as Secretary of the Board for 2019 and asked for Board confirmation:

Moved by: Dr. Ahmed

Seconded by: Mr. Javed

Roll Call Vote: Dr. Nazziola, Yes; Dr. Ahmed, Yes; Mr. Javed, Yes; Dr. Kyriakakis, Yes.

Nomination was approved.

**Resolution No. 19-1-4 Staff Appointments**

**The President made the following staff appointments for 2019:**

Janice Fraioli, Supervising Public Health Nurse  
Irene Brown, Public Health Nurse  
Diane Longo, Secretary to the Health Officer, Senior Office Clerk, Alternate Deputy Registrar  
Deborah Druskin, Clerk Typist, Deputy Registrar  
Clare Pignoncelli, Senior Office Clerk, Alternate Deputy Registrar  
Jennifer Schnitzer, Registered Environmental Health Specialist  
Kam Lam, Registered Environmental Health Specialist

Holding tenured positions are:

Judith Migliaccio, Health Officer/Director  
Ralph Grotheer, Senior Registered Environmental Health Specialist

Moved by: Mr. Javed

Seconded by: Dr. Ahmed

Roll Call Vote: Dr. Nazziola, Yes; Dr. Ahmed, Yes; Mr. Javed, Yes; Dr. Kyriakakis, Yes.

### **COMMITTEE ASSIGNMENTS**

At this time, President Nazziola tabled the 2019 Committee assignments until the next meeting.

#### **Resolution No. 19-1-5 Setting of Regular Meeting Dates**

WHEREAS, Section 4b of the OPEN PUBLIC MEETINGS ACT, Chapter 231, P.L. 1975, requires that adequate notice of the schedule of meetings of this body be submitted to the newspapers for publication, be posted in a public place, and filed with the clerk of the Borough, within seven days following the Reorganization Meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Health of the Borough of Paramus, County of Bergen, State of New Jersey, that the attached list of meetings be and hereby is adopted as the meeting schedule of this Board for 2019.

Moved by: Mr. Javed

Seconded by: Dr. Ahmed

Roll Call Vote: Dr. Nazziola, Yes; Dr. Ahmed, Yes; Mr. Javed, Yes; Dr. Kyriakakis, Yes.

### **CORRESPONDENCE**

None.

### **MEETING OPEN TO THE PUBLIC**

President Nazziola opened the meeting to the public. Since no one wished to be heard, President Nazziola closed the meeting to the public.

### **NEW BUSINESS**

#### **Resolution No. 19-1-6 Approval of Payments**

BE IT RESOLVED by the Board of Health of the Borough of Paramus that the Health Officer be empowered to authorize payment of all invoices and pay orders that are:

- a. Covered by ordinance;
- b. Expenditures authorized by the Board by resolution;

- c. Expenditures other than capital equipment and travel and convention costs, covered by the annual budget after its acceptance by the Board, and all expenditures that do not exceed \$400.00;
- d. Costs for attendance by staff members at conferences, seminars and conventions that have been authorized by the Board.

Moved by: Mr. Javed

Seconded by: Dr. Ahmed

Roll Call Vote: Dr. Nazziola, Yes; Dr. Ahmed, Yes; Mr. Javed, Yes; Dr. Kyriakakis, Yes.

#### **Resolution No. 19-1-7 Rabies Immunization Program**

BE IT RESOLVED by the Board of Health of the Borough of Paramus that the Health Officer be authorized to hold the Rabies Immunization Program on May 2, 2019.

Moved by: Dr. Ahmed

Seconded by: Mr. Javed

Roll Call Vote: Dr. Nazziola, Yes; Dr. Ahmed, Yes; Mr. Javed, Yes; Dr. Kyriakakis, Yes.

#### **Resolution No. 19-1-8 MOU for Childhood Lead Exposure Prevention Project**

WHEREAS, the Bergen County Department of Health Services (BCDHS) serves as a lead agency for the Childhood Lead Exposure Prevention Project (CLEP) to provide countywide lead case management and environmental interventions; and

WHEREAS, the New Jersey Department of Health (NJDOH) provides grant monies to BCDHS as part of CLEP to conduct activities in accordance with N.J.A.C. 8:51 and N.J.A.C 8:51A; and

WHEREAS, the goal of CLEP is to conduct lead screening, case management, and environmental screenings to children less than 6 years of age at child health conferences in accordance with N.J.A.C 8:51A and

WHEREAS, the BCDHS agrees to provide lead case management services such as conducting home visits, provide education, both written and verbal, and counseling about the effects of elevated blood lead levels and its prevention and other risk reduction measures, refer to community resources, complete case management assessments, follow up with blood lead re-testing, educate on lead hazards, and other activities in accordance with N.J.A.C 8:51. Provide environmental intervention activities such as identify lead hazards in the child's environment, order of abatement or interim controls, conduct a hazard assessment, limited hazard assessment, educate the family, and other activities in accordance with N.J.A.C 8:51. Use LeadTrax for lead case management and environmental intervention activities documentation. Perform quarterly quality assurance audits in LeadTrax. Educate health care providers on age-appropriate and risk-based screening. Share lead case data and provide reports as requested to the Borough of Paramus, and,



NOW, THEREFORE, in consideration of the promises, and of the covenants, terms and conditions hereinafter set forth, the parties agree to a collaborative approach to lead case management and environmental interventions within Bergen County for a term that shall commence on January 1<sup>st</sup> 2019 and shall continue in accordance with the terms and conditions of this agreement, terminating on June 30<sup>th</sup> 2019.

Moved by: Dr. Ahmed

Seconded by: Mr. Javed

Roll Call Vote: Dr. Nazziola, Yes; Dr. Ahmed, Yes; Mr. Javed, Yes; Dr. Kyriakakis, Yes.

### **Resolution No. 19-1-9 Approval of Service Contract with Valley Hospital for Health Education**

BE IT RESOLVED by the Board of Health of the Borough of Paramus that Health Education contract for 2019 be awarded to Valley Health Care for a cost of \$9,256.80 for the year to be paid in quarterly installments of \$2314.20 and that the Board President be authorized to execute the contract on behalf of the Paramus Board of Health.

Moved by: Mr. Javed

Seconded by: Dr. Kyriakakis

Roll Call Vote: Dr. Nazziola, Yes; Dr. Ahmed, Yes; Mr. Javed, Yes; Dr. Kyriakakis, Yes.

At this time, the Board briefly reviewed where they are at with the legalization of marijuana in Paramus. They are waiting for more information from the attorneys as to what has been done with other towns so far and will resume discussion at the next meeting.

### **LICENSES AND PERMITS**

#### **Resolution No. 19-1-10 Foodhandling Licenses – 2019**

Moved by Dr. Kyriakakis and seconded by Mr. Javed that the attached Restaurant Licenses Appendix A-FH 111357 through A-FH 111195 be approved.

Moved by Mr. Javed and seconded by Dr. Ahmed that the attached Foodhandling Licenses Appendix A-FH 111326 through A-FH 111378 be approved.

Moved by Mr. Javed and seconded by Dr. Ahmed that the attached Kitchen Licenses Appendix A-FH 111135 through A-FH 111443 be approved.

#### **Resolution No. 19-1-11 e-Cigarettes Licenses - 2019**

Moved by Dr. Ahmed and seconded by Mr. Javed that the attached e-Cigarettes Licenses Appendix G-EC 111332 through G-EC 111147 be approved.

#### **Resolution No. 19-1-12 Beauty/Nail Salon Licenses – 2019**

Moved by Mr. Javed and seconded by Dr. Kyriakakis that the attached Beauty/Nail Salon Licenses Appendix I-BNS 111409 through I-BNS 111306 be approved.

**Resolution No. 19-1-13 Pet Shop and Kennel Licenses – 2019**

Moved by Mr. Javed and seconded by Dr. Kyriakakis that the attached Pet Shop Licenses Appendix C-P 111161 through C-P 111375 be approved.

**Resolution No. 19-1-14 Body Art Licenses – 2019**

Moved by Dr. Ahmed and seconded by Mr. Javed that the attached Body Art Licenses Appendix F-BA 111181 through F-BA 111361 be approved.

**Resolution No. 19-1-15 Swimming Pool Licenses – 2019**

Moved by Dr. Ahmed and seconded by Dr. Kyriakakis that the attached Swimming Pool Licenses Appendix D-SF 111330 through D-SF 111177 be approved.

**Resolution No. 19-1-16 Vending Machine Licenses – 2019**

Moved by Mr. Javed and seconded by Dr. Kyriakakis that the attached Vending Machine Licenses Appendix E-VMO 111116 through E-VMO 111374 be approved.

**ADJOURNMENT**

There being no other business to be brought before the Board, upon motion by Mr. Javed and seconded by Dr. Ahmed and carried unanimously, the meeting was adjourned at 8:45 pm.

Respectfully submitted,

Judith Migliaccio  
Secretary