

**PARAMUS GOLF COMMISSION MINUTES**  
**Wednesday February 15th, 2023**

**Call to order 6:33 pm by General Manager/Superintendent Andy Schuckers**

Notice of meeting:

This is a regular scheduled meeting of the Golf Commission and the notice requirements provided for the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given in a notice which was transmitted to the Record, filed with the Clerk of the Borough of Paramus, posted in Borough Hall and posted on the Borough Website.

**Pledge of allegiance**

**Roll call:**

- Present: Chairman Jeffrey Lepselter, Vice Chairman Rich Lambert, Ralph Amato, Jack Brunner, Robert Bonino, Steve Waxman, Robert Thompson, and Liaison Robert Kaiser.
- Not Present:
- Also present: Andy Schuckers and Sabrina Helm

**Approval of minutes from January 11th meeting: Motion Jack Brunner Seconded: Ralph Amato**

- Chairman Lepselter stated the minutes needed to be changed from "Tuesday January 11th" to reflect "Wednesday January 11th".

**Next meeting is scheduled for Wednesday March 8<sup>th</sup>**

**Correspondence: Letters, incident reports and emails**

- Andy read a thank you letter from the late Irrigation Technician family and his obituary.
- Million-dollar golf sales man dropped off information for an on-course sales agreement.
  - Chairman asked if pace of play could potentially be affected?
    - Andy stated he doesn't believe it would cause any delay to pace of play.
  - Andy asked the Commission if he should pursue more information from the salesman? Vice Chairman Lambert wants Andy to make sure the rule is only one shot is taken per player. The Chairman also would like to know what other courses in our area participate.

**Finance report: January**

- This is a great start to the year and February too. This is all weather dependent. Most courses in this area are closed for wear and tear. Andy is having a hard

time with grass maintenance because of the amount of play. To counteract the damage, he plans to aerate more in the spring so the grass plants can survive the summer stressful months. All tee marker sets went out today but unfortunately customers are moving the tee markers or playing outside the designated tee marks. He stated that maintenance is caught up on filling divots on tees but not on fairways.

- Registrations have gone up in this month compared to other years.
- Steve Waxman, asked if the credit card fee is in the totals he is looking at? Andy stated yes.
- Andy reported the restaurant is doing excellent.

### **General manager/ superintendent report: Staff update, Course conditions, PT job on Borough Website, Irrigation Tech, GCSAA Conference**

- Staff update: golf management requested after last Commission meeting for the Senior Office Clerk, Irrigation Technician, and Assistant Supervisor of Golf to be posted by Administration. The Irrigation Tech was posted and filled by an in-house applicant. The greensman position was posted today to replace the in-house applicant. Andy presented the Commission with all the job posting borough has up and stated the positions he needs filled are budgeted. The workload is overwhelming.
  - Jack Brunner asked why these aren't being posted?
- Course conditions- have not seen any disease on the turf, tremendous amount of wear and tear. Maintenance has been able to do a lot of tree trimming and the course has become more golf friendly. Andy reported he had a second tree service company come to give him a quote for the pond project. He also stated the Shade Tree came to review the trees and reported they could not complete the project because lack of equipment and man power.
- Part time job on Borough Website: maintenance has had a job posting up for a year on the borough website and golf has not received one applicant. There are at least 3 spots that need to be filled. Current staff at golf is having a hard time keeping up with customer demand. Discussion took place on the inadequate pay for positions.
  - Liaison Kaiser asked Andy if he has put a proposal to the Borough Administrator to change the pay? Andy stated yes, he sent an email regarding the part time/seasonal pay for maintenance.
  - Steve Waxman asked if the pay for part time/seasonal is a borough ordinance? Yes.
  - Irrigation Tech. will be hired and promoted from within.
  - Ralph Amato commented to show Liaison Kaiser the organization chart.

Andy reviewed the organization chart and commented that no one is in the supervisor position role in maintenance to oversee maintenance except him. Ralph Amato asked if the two key jobs are Senior Office Clerk and Assistant Supervisor? Andy said yes. Steve Waxman commented how much the course is making for the borough and needs to recognize that it is only being run by two employees. The Senior Office Clerk

position will provide another person to help with accountability. He also commented the course is a revenue generator and the borough need to protect this asset.

- Andy handed out paperwork regarding industry statistics, summary of the positions needed and his recommendations.

### **Old Business: Personal use carts, scooters and battery powered transportation**

- Personal use carts- Liaison Kaiser reported that there was a question on the motorized device the Borough Attorney had before the ordinance was to be finalized.
- Discussion on the Junior Golf policy took place and that will be finalized next meeting. Andy will send an email to the Commission with a final proposal.

Chairman also added a few follow up items for Old Business:

- Chairman asked if the driving range mats were ordered? Andy stated yes.
- Chairman wanted to follow up regarding PSEG lights in the parking lot and adding lights? Andy stated adding lights are in process on Paramus Road and the parking lot lights he requested a work order with the town.
- Steve Waxman inquired on the golf carts. Andy was told he will receive them this month. Andy stated the Mayor and Council will have to sign the contract. The bid was accepted and approved in 2021 but the contract was not signed because the service was not given to us. PGC also makes one payment a year to save on interest. Two more carts are added to the fleet totaling 64 carts.

Andy commented on supply chain issues on the maintenance end too; the green mower that was order last August will arrive this November. The Toro Sand pro will arrive this April and that was delayed around nine months.

- Mini golf meeting: Chairman reported Sabrina, Andy, Steve Waxman, Jack Brunner, Borough Engineer, Borough Administrator, Liaison Kaiser and himself had a meeting and walk through at mini golf. Discussed the old plans and current thoughts from the original plans. Discussion took place regarding new mats and features. Andy reported the shade features are around 22k. Liaison Kaiser stated he thinks shade is needed at the mini golf course.

Liaison Kaiser proposed an idea to have sponsorship for each Mini Golf hole to help offset costs. Steve Waxman would like to see a catalog of items/ features that the course can buy for mini golf statues. Liaison Kaiser inquired timeline for benches and shade at Mini Golf? Chairman also asked where the money for this project would come from? Andy stated depending on the money used from the bond PGC could use leftover funds for the shade and benches. Ralph Amato commented golf could inquire where pool bought their shade features from.

- Andy commented Green Acres will have to approve new changes to the building and bathrooms.

### **New Business: Golf Professional,**

- Senior Office Clerk
- Golf Professional
- Chairman brought up the requirements for Paramus residents for membership. He inquired what the membership form requires. Andy stated that on the form the

accepted documents are a license and two of the following four accepted bills: phone bill, PSEG, Veolia, and tax bill. He wanted to know what happens if a resident doesn't have those forms. Andy will then get involved and ask for voter registration to cross reference with the Clerk's office. Andy also stated that PGC always gives a onetime registered greens fee rate for those missing the acceptable paperwork. Chairman expressed concerned if a resident has bills in their spouse's name if those are accepted. Sabrina stated PGC does accept bills in spouse's name.

### **Meeting open to the public:**

John Carpentiri, commented about his wife registering. Her driver license reflects their address and her name is on the tax bill however all the utilities are in Mr. Carpentiri's name. He wanted to know if she can show the utilities bills under his name. Andy stated yes that's acceptable. He then asked if the primary foursome contact has to be the person at the lottery drawing? Andy stated he only needs one representative of that foursome at the lottery. Mr. Carpentiri also asked why the speaker doesn't work in the parking lot? Andy stated we have never had a speaker in the parking lot.

Nancy Vasile, handicap committee will be meeting to review dates for tournaments. She was also going to ask on the status of the Pro position. Liaison Kaiser stated it was discussed with the Mayor and Council meeting last night and it will be moving forward.

Good of the order:

**Closed to the Public: 7:40pm Motion: Steve Waxman Seconded: Vice Chairman**

**Motion to Open: 8:43pm Motion: Steve Waxman Seconded: Jack Brunner**

Jack Brunner made a motion to send the Head Golf Professional position to be posted with the Borough and sent to the PGA and LPGA for posting with a request to the borough move it to the recommended Association.

Motion accepted: Vice Chairman Seconded: All in Favor unanimous approval.

**Adjournment 8:44pm: Motion: Rob Thompson Seconded: Vice Chairman**