

PARAMUS GOLF COMMISSION MINUTES

Wednesday May 10th, 2023

Call to order 6:30 pm by Andy Schuckers

Notice of meeting: This is a regular scheduled meeting of the Golf Commission and the notice requirements provided for the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given in a notice which was transmitted to the Record, filed with the Clerk of the Borough of Paramus, posted in Borough Hall and posted on the Borough Website.

Pledge of allegiance:

Roll call:

Present: Chairman Jeff Lepselter, Vice Chairman Rich Lambert, Jack Brunner, Robert Thompson, Steve Waxman, Ralph Amato and Liaison Robert Kaiser

Not Present: Robert Bonino

Also present: Andy Schuckers and Sabrina Helm

Approval of minutes from April 12th meeting: Motion: Jack Brunner **Seconded:** Steve Waxman

Next meeting scheduled meeting is June 14th at 6:30 pm at the Paramus Golf Course.

Correspondence: Letters, incident reports and emails

- Borough Clerk email
- A letter received from one of the suspended golfers was discussed. Steve Waxman recommended to send the letter to the Borough Attorney and Borough Administrator.
- Tournament Schedule and Entry Form for 2023

Finance report: April

- 34% increase compared to the other Aprils within the last 5 years and the rounds were the highest.
- 52% increase in cart sales.

- Andy commented that the gift certificates are down but Pro Shop sales went up.
- January, February, and March incomes were high due to the nice weather.
- Jack Brunner inquired on the restaurant rent. Andy stated they have been paying monthly.

General Manager/ Superintendent Report: Borough Auditors, Course conditions, New fleet, ordered equipment, Mini golf

- Borough Auditors met with Andy and Sabrina.
- Course conditions: Dry-Ject was completed on May 1st and May 3rd. Andy explained that the process is much cleaner using the Dry-Ject machine for aeration and we are scheduled again for September. Andy will only conduct the Dry-Ject instead of the drill and fill moving forward.
- Ordered equipment: The Toro Sand Pro was ordered last year and still is pending from the company.
- Mini golf: The ponds have been pressure washed and cleaned. The custodian has been cleaning and regluing bricks and fixing carpet. Andy commented we should hit the opening date of Memorial Day Weekend. The library will have three library day events there this year. The library will also install little libraries on the golf property.

Old Business: Letter to golfers from incident, Senior office Clerk, Parking

- Capital: requested a meeting once the borough audit is complete to discuss capital equipment. He mentioned he submitted equipment to borough for the next 7 years. Andy it concerned on the lead time, 12-18 months, of equipment and that's why he wants to be proactive with a meeting.
- Restaurant hours: Andy report he has received multiple complaints that the restaurant is not open in the morning. He mainly has received complaints from lottery tee time holders. The restaurant reassured Andy they are working on it and hiring more staff. Ralph Amato commented that their contracted to be open early. Andy commented they are doing a great job aside from the employment hurdle.
- New sprinkler heads have been installed on a few tees. The 15th hole tee box will have to close down to repair the main break. Chairman Lepselter inquired on how the new Irrigation Technion is doing. Andy commented great and this 15th hole leak will be a three-person job. There is also a main leak on hole 10. The irrigation system is 24 years old and the life expectancy is 25 years. The metal pipes in the pump house are disintegrating and clogging the sprinkler heads.

- Bunker sand is going out and 3 more holes are left which will be completed tomorrow.
- PSEG lights Andy reported that they are switching lights to the LEDS today.
- Andy inquired from Liaison Kaiser if a letter was sent to the restaurant across the street regarding parking on borough property. Rob Kaiser commented a letter was sent out.

New Business:

- Andy presented a new feature in the golf industry called Loop Golf. Chairman Lepselter asked what is to stop the company from booking 2 days or 1 day in advance? Andy commented that PGC would give the company parameters which would be for the day of play. Chairman wanted to know who their current customers are. Andy stated right now they are on the west coast. He stated he is not looking to change anything he is just looking to fill unsold tee times the day of play.
- Steve Waxman presented two forms for camp and lesson logs to the golf commission. The camp log serves two purposes safety and audit ability the form would include the camper name and emergency contact. He also presented a form for a daily log of lessons for the office. He requested Golf Management discuss this with the full time Head Golf Professional on Monday.
 - Andy presented the commission with the most recent Head Golf Professional job description.
- Andy asked for clarification from the Chairman on the Head Golf Professional and seasonal Pros regarding summers camps, client and clinics were discussed.
 - The seven summer camps scheduled this year will be run by seasonal Pros.
 - The seasonal pros have their own clients and all inquiries for lessons are for the Fulltime Head Golf Professional.
 - Chairman stated evening clinics booked already will be conducted by the seasonal Pros.
- Suggestions were made to advertise children programs with the schools and the Recreation Department.
- Steve Waxman, Construction Committee Chairman, Jack Brunner, Jeff Lepselter, Borough Administrator Hector Olmo, GM/Superintendent Andy Shuckers, Assistant Superintendent Sabrina Helm, Liaison Rob Kaiser and the Borough Engineer had a mini golf meeting. Discussion took place on a pre-fab building. Steve Waxman presented plans for a pre-fab building including restrooms from the Borough Engineer. He is looking for feedback from the Golf Commission. Discussion took place on incorporating shade, carpet and building extension in parallel with the prefab mini building.

Meeting Open to Public: 5 minutes maximum per person

- Nancy Vasile, member and resident, reported the tournament committee met to review the packet. The committee is looking forward to the Head Golf Professional. The course is in great shape and the cups have improved. She requested that if the course goes with the booking company that it's only the day of since its already hard to make an advanced tee time. She asked Andy on the 7th hole green side bunker will the fescue continue growing? Andy stated yes. She commented the last year, year and half this commission has accomplished more than the last 8 years. She thanked the commission for being proactive and working with the Mayor and Council to help the golf course improve.
- James Cullen, member and resident, asked where the new Head Golf Professional is coming from? Andy stated he is coming from the Architects Golf Club. Liaison Kaiser commented that during the interviews he rose to the top and was impressive during the meeting. Mr. Cullen then asked in regards to the booking company inquired, how many tee times are open? Andy stated the other day several tee times went unsold. He then asked if the sand will be replaced? Andy stated yes, he will be swapping the sand out.
- John Carpentiri, member and resident, commented the restaurant is doing well except that they are not open on the weekends when he comes around at the turn around 8am. He commented he cannot finish 9 holes and go into the restaurant to get his coffee without holding the course up when he goes back to tee off at hole 10.

Meeting closed to the public: 7:44 motion: Chairman Seconded: Robert Thompson

- Subject for Closed: Personnel

Meeting open to the public: 7:52 pm Motion: Steve Waxman Seconded: Jack Brunner

Good of the Order: None

Motion to Close: 7:53pm Motion: Steve Waxman Seconded: Robert Thompson