

# Temporary Sign Permit Application

Date \_\_\_/\_\_\_/\_\_\_

**Zoning Signage Department 201-265-2100 Ext: 2237/Fax# 201-265-5631**

Applicant's Name: \_\_\_\_\_

Telephone# \_\_\_\_\_ Fax# \_\_\_\_\_

Location of Property: Address \_\_\_\_\_

Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Zone: \_\_\_\_\_

What is the Sign for? \_\_\_\_\_

Location of Sign: \_\_\_\_\_

Date Sign will be installed: \_\_\_\_\_

Size of Sign: \_\_\_\_\_ Please attach a drawing of the sign to this application for review.

“Grand Opening” Banners are permitted in Commercial Zones - **2’-0” x 12’-0”** size banner. Only one banner is permitted and the wording can only state “Grand Opening” or “Re-Grand Opening” on it and must be placed on the front elevation of the tenant space. The banner cannot be more than **4 colors** including black & white. It is permitted for 14 days from the day that the permit is issued. **No other Grand Opening decorations are permitted by the Borough Ordinance (No Balloons, promotional Flags, Banners, Free standing signs of any type and/or Pennants or any similar attention getting device are permitted).**

**\*Any other decoration request for this event only, will be sent to the Mayor & Council for review, please submit in writing a detailed proposal 30 days prior the event.**

## Fee Schedule:

“Grand Opening” Banner . . . . . **\$20.00**

Construction or Real Estate Signs:  
(6 to 24 square feet in the NB & LB zones) . . . . **\$20.00/double-sided sign is \$40.00**  
(6 to 32 square feet in the HCC/HCC2 zones) . . . . **\$20.00 up to 24 sq.ft. or \$30.00 from 25 sq.ft. to 32.sq.ft. in size/double-sided sign then double the fee per size.**

Fee: \$ \_\_\_\_\_

Expiration Date: \_\_\_/\_\_\_/\_\_\_

Approval of Signage Officer: \_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_

**A copy of this Permit Application must be posted in window visible from the street.**