

**Borough of Paramus
Fire Prevention Bureau
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NEW JERSEY UNIFORM FIRE CODE

NEW JERSEY ADMINISTRATIVE CODE TITLE: 5 CHAPTER 70

TYPE 1 PERMIT

NJAC 5:70-2.9(c)1

FEE: \$54.00

NJAC 5:70-2.7(a)3.iii. The occasional use of any non-residential occupancy other than Use Groups F, H, or S for group overnight stays of persons over 2 1/2 years of age, in accordance with N.J.A.C. 5:70-3, the State Fire Prevention Code, Section 408.14.:

Name: _____

Address: _____

Telephone: _____ Email: _____

Type of event: _____ Date to be held _____ to _____

Location of Overnight Stays: _____

Requirements: 408.14 Group overnight stays

408.14.2 Application shall include, but not limited to, the following information

- 1) Number and age of planned participants;
- 2) Number of adult supervisors;
- 3) Fire drill procedures;
- 4) Procedures for accounting for participants after evacuation has been completed;
- 5) The preferred means and any alternative, for notifying participants of a fire or other emergency;
- 6) The preferred means and any alternative, for reporting of a fire or other emergencies to fire department or emergency response organization;
- 7) The type of fire protection system(s) provided;
- 8) Floor plan per section 408.14.3;
- 9) See additional requirements attached.

****If setup and inspection are not during normal business hours, additional fees may apply.****

I hereby acknowledge that I have read the above, and all information given is correct, and I agree to abide by the above requirements.

Signature: _____ Date: _____

"408.14 GROUP OVERNIGHT STAYS

- **408.14.1** Permit required: A separate permit shall be obtained for each non-consecutive group overnight stay, not to exceed six (6) nights in any calendar year. A facility that holds seven (7) or more non-consecutive group overnight stays within a calendar year shall be considered to have changed the use of the building or portion thereof if the activity involves planned periods of sleep and it shall be necessary to apply for and be issued a certificate of occupancy under the Uniform Construction Code for the new use.
- **408.14.2** Application: Each application for a permit shall include a fire safety and evacuation plan which shall include, but not be limited to, the following information:
 - 1. Number and age of planned participants;
 - 2. Number of adult supervisors;
 - 3. Fire drill procedures;
 - 4. Procedure for accounting for participants after evacuation has been completed;
 - 5. The preferred means, and any alternative, for notifying participants of a fire or other emergency;
 - 6. The preferred means, and any alternative, for reporting fires or other emergencies to the fire department or emergency response organization;
 - 7. The type of fire protection system(s) provided; and
 - 8. Floor plan per section 408.14.3.
- **408.14.3** Floor plan: A floor plan of the building, or portion thereof, to be occupied, which identifies the locations of the following:
 - 1. Exits;
 - 2. Proposed sleeping area, if any;
 - 3. Primary evacuation route;
 - 4. Secondary evacuation route;
 - 5. Accessible egress route(s), if available;
 - 6. Fire alarm enunciator and control panel, if any; and
 - 7. Manual fire alarm pull stations, if any.
- **408.14.4** Means of egress: The means of egress for the sleeping area shall comply with sections 408.14.4.1 through 408.14.4.4.
 - **408.14.4.1** Exits: Two exits shall be required for stories with less than 500 occupants. Three exits shall be required for stories with 501 to 1,000 occupants. Four exits shall be required for stories with more than 1,000 occupants. A single exit is permitted for the story at the level of exit discharge when the occupant load of the story does not exceed 50 and the exit access travel distance does not exceed 75 feet.
 - **408.14.4.2** Means of egress doorways: A minimum of two egress doorways shall be required for all rooms and spaces with an occupant load greater than 50 or in which the travel distance exceeds 75 feet. All egress doors serving an occupant load greater than 50 shall swing in the direction of exit travel.
 - **408.14.4.3** Means of egress lighting: Artificial lighting with an intensity of not less than one foot candle at floor level shall be available during all times that the conditions of occupancy of the building require that the exits be available. In all buildings, rooms or spaces required to have more than one exit or exit access, means of egress lighting shall be connected to an emergency electrical system conforming to the Uniform Construction Code except that continued illumination shall be required to be provided for not less than one hour in the case of primary power loss.

- **408.14.4.4** Illuminated exit signs: Illuminated exit signs shall be provided for all required means of egress in all buildings, rooms or spaces required to have more than one exit or exit access. Exit signs shall be visible from the exit access and supplemented by directional signs when necessary.

Exception: Approved main exterior doors that are clearly identified as exits are not required to have exit signs.

- **408.14.5** Automatic alarms: The building or fire area containing the overnight stay shall be provided with an approved automatic fire detection system consisting of smoke detectors installed in accordance with the Uniform Construction Code.
- **408.14.6** Fire drill: A fire drill shall be conducted in accordance with the approved fire safety and evacuation plan upon arrival of all participants.
- **408.14.7** Sleeping area restrictions: Sleeping in rides, jungle mazes, or other amusement-type equipment or other confined areas shall be prohibited.
- **408.14.8** Supervision: For all overnight stays involving persons under the age of eighteen (18), adult supervision consisting of persons at least twenty-one (21) years of age shall be provided as follows:

One supervisor required<a>	Age group of children
for every 2 children	Greater than 2 1/2 years of age to less than 4 years of age
for every 4 children	4 years of age to less than 7 years of age
for every 8 children	7 years of age to less than 18 years of age

- Note a: For groups of children of mixed ages:
 - **1.** A minimum of one supervisor is required, unless the threshold for a specific age group requires additional supervisors and
 - **2.** When the total number of children of any age exceeds 8 or when the total number of children less than 7 years of age exceeds 4 an additional supervisor shall be required. This condition applies even if the threshold of a specific age group has not been met.
 - **3.** For groups consisting of children of high school age, where the activity involves no planned period of sleep, supervision may be reduced to one adult for each twenty-five children, provided no separate group of children, regardless of number, is without adult supervision."